

Borough of Pitcairn Council
Combined Budget, Workshop and Business Meeting Minutes
November 14, 2022
5:00 pm

Meeting called to order – President Jim Rullo
Stand for Pledge of Allegiance

Roll Call:	Here	Absent
Thomas Dick, Jr.	<u> x </u>	<u> </u>
Lisa Petrosky	<u> x </u>	<u> </u>
Domenic Roberta	<u> x </u>	<u> </u>
James Rullo	<u> x </u>	<u> </u>
Debora Marto	<u> x </u>	<u> </u>
Debora Freeman	<u> x </u>	<u> </u> * via telephone
George Toth	<u> </u>	<u> x </u>
Mayor Margaret Stevick	<u> x </u>	<u> </u>

Preliminary budget presented by Manager to Council and Mayor.

James Rullo motioned to approve Minutes from the October 10, 2022 Borough Council Combined Meeting. Seconded by Lisa Petrosky, All ayes. Motion carries

James Rullo motioned to approve Minutes from the November 7, 2022 Borough Council Special Meeting. Seconded by Lisa Petrosky. All Ayes, Motion carries.

James Rullo announced an Executive Session was held on October 10, 2022 at 6:50 PM to discuss personnel matters

James Rullo announced an Executive Session was held on November 7, 2022 at 6:00 PM to discuss personnel matters

Citizen Comment.

Mayor Betsy Stevick

Mayor Stevick announced the following fines were collected in October - \$125 in parking, \$528 from the District Magistrate, \$3,444 from the County and \$75 in Quality of Life fines.

The Mayor also wanted to thank Harry Fails for stepping up to become a substitute crossing guard.

Personnel / General – Domenic Roberta

- Domenic Roberta motioned to approve **Resolution 13-2022 Declaring the Borough’s intent to follow the schedules for retention and disposition of records as set forth in the Municipal Records Manual approved on March 28, 2019 as amended.** It was explained that the tax collector was requesting to destroy certain records in accordance with the states policy manual. Seconded by Lisa Petrosky. All Ayes, motion carries.
- Motion to approve a 5% cost of living raise for Tara Caruso and Carrie Kozier retroactive to January 1, 2022. Ms. Caruso and Ms. Kozier were excluded from the cost-of-living raise granted to all Public Works and Administrative employees on January 1, 2022. This action will make them whole. Seconded by Lisa Petrosky. All Ayes, motion carries.

Streets – George Toth

- George Toth motioned to approve a side-by-side utility vehicle for the Public Works department to use for plowing and street repair. This will be paid for with a combination of Liquid Fuels money and General Funds. Approximate cost is \$22,000 to \$24,000. We need to order it this year before prices increase 5-10% next year. Mrs. Petrosky asked what the purpose of this is. Mr. Bolen explained that it can be used to plow snow on the sidewalks of Broadway in front of the parking lot to the front of the Borough Building. It can be used to plow snow on Center Avenue, the Summer's Field sidewalk and the Borough Parking lot. It will also be used at the parks and various other projects. Seconded by Domenic Roberta. All Ayes, motion carries.

Parks and Recreation – Debora Freeman

- Deb Freeman provided a Harvest Fest Recap. She stated everything was great, weather was great, we did not have a lot of kids for the parade but there were a lot at the firehall.
- The Markosek Sports Complex Improvements were discussed. It was explained that the Borough received half of the estimated cost of the improvements and the parking area were discussed.

Finance and Economic Development – Lisa Petrosky

- Lisa Petrosky motioned to pay bills as presented. Seconded by Domenic Roberta. All Ayes, motion carries.
- Lisa Petrosky motioned to approve **Resolution 12-2022 implementing Act 57 of 2022 directing the tax collector to waive additional charges for real estate taxes in certain situations.** It was explained that this act was established to allow the tax collector to waive certain penalties as a result of COVID. There is a specific form that needs to be filed with the tax collector before any fees can be waived. Seconded by Domenic Roberta. All Ayes, motion carries.
- Planning Commission Update, Allegheny Together Update.

Health and Welfare – Deb Marto

- Mr. Turner has submitted his monthly reports to Council. Deb Marto Congratulated Nick Turner on the birth of his son.
- Deb Marto motioned to approve **Resolution 14-2022 adopting ALCOSAN's 7% increase for wastewater treatment services in 2022 and authorize WPJWA to bill customers accordingly.** Seconded by Domenic Roberta. James Rullo pointed out that this is not the Borough raising the rates but ALCOSAN raising the rates. All Ayes, motion carries.
- Deb Marto motioned to **approve Resolution 15-2022 Demolition Slums and Blight for the demolition of 721-723 K Street required by the grant application.** Seconded by Domenic Roberta. All Ayes, motion carries.

Electric – Tom Dick, Jr.

- Tom Dick, Jr. motioned to install additional street lights in the 100 and 200 blocks of Center Avenue. This will help to improve the walkability of the area for the businesses there and hopefully increase business traffic from Broadway. These lights will have black arms and light heads giving a nicer appearance. Seconded by Lisa Petrosky. All Ayes, motion carries

Public Safety Committee – Jim Rullo

- James Rullo motioned to purchase a 2015 Ford Explorer Police Utility vehicle from the City of Greensburg for \$8,000.00. The vehicle will come equipped with lights, siren, dog kennel and Hot-N-Pop system installed. The cost of the vehicle will be offset by the sale of two other Police vehicles. Chief discussed details of the vehicle. Seconded by Domenic Roberta, All Ayes, motion carries.

Solicitor's Report

Nothing to report

Engineer's Report

Don Black stated that we are still waiting to hear about several grants. The LSA grant for the Highland Avenue Sewer Project should be announced at the end of November, beginning of December.

Borough Manager's Report

The Borough manager read aloud the Account Balances

Year to date compared to budget report has been submitted to Council.
Tax Collector collected \$13,207.35 in September, Total to date \$424,099.

Police Chief Report

The Police Chief gave a brief report on the development of K-9 Officer Maxx. Chief also stated that he has heard from several businesses willing to donate.

**Tom Dick, Jr. motioned to adjourn. Seconded by Deb Marto.
Adjournment 7:00 PM**