

Borough of Pitcairn Council
Workshop/Business Combined Meeting Minutes
June 14, 2021
6:00 pm

Meeting called to order – President Dona Galia

Pledge of Allegiance was recited.

| Roll Call: | Here | Absent |
|----------------|--------------|--------------|
| John Bova | <u> x </u> | |
| Kevin Dick | <u> x </u> | |
| Debra Freeman | | <u> x </u> |
| Dona Galia | | <u> x </u> |
| Lisa Petrosky | <u> x </u> | |
| Jim Rullo | <u> x </u> | |
| Michael Tobias | | <u> x </u> |
| Mayor Stevick | <u> x </u> | |

Council held an Executive Session at 5:00 pm to discuss personnel and legal items.

Mr. Dick motioned to approve Minutes from Borough Council’s Combined Meeting on May 10, 2021. Seconded by Mr. Rullo; motion carried unanimously.

Citizen Comment on Agenda Items

There were none.

Mayor Betsy Stevick

Pitcairn Police worked 242 calls in the month of May, collected \$25 in parking fines, \$612 from the Magistrate, \$307 from the County, \$50 in Quality of Life fines.

Mayor Stevick asked Council to approve two handicap parking space requests: 326 Third, 647 Sixth. Mr. Dick motioned to approved both. Seconded by Mrs. Petrosky; motion carried unanimously.

Mayor Stevick announced a need for part time crossing guards, hires would need applicable clearances. **She asked Council to permit the Borough to sponsor her attendance at the yearly Mayors Convention in Pittsburgh. Mr. Bova motioned to approve. Seconded by Mr. Dick; motion carried unanimously.**

Personnel – Dona Galia

Mr. Bova explained the Mrs. Galia is at Camp G. The appointment of a negotiating committee for Public Works Collective Bargaining Agreement which expires this year. Mr. Bova asked for nominations. Mr. Dick suggested himself as Public Works Committee Chair and Mrs. Galia as Personnel. Mr. Bova motioned to approve the nominations. Seconded by Mrs. Petrosky; motion carried unanimously.

Streets – Kevin Dick

Mr. Dick motioned to award the Center Avenue and Hillside Avenue Paving Program to low bidder, A. Liberoni, Inc. for \$67,259.60 pending Engineer’s review. Seconded by Mr. Rullo. Mr. Bova asked Don Black to comment. Mr. Black: EADS crosschecked the specs with their bid. They are the lowest bidder. Mr. Dick asked when will it start. Mr. Black: not for at least thirty days. Motion carried unanimously.

Mr. Dick motioned to conditionally approve the final payment application from A. Folino Construction once received, for the Brinton Avenue Paving Project, based on review by the County and EADS Group in order to close out the grant. Seconded by Mr. Rullo; motion carried unanimously.

Mr. Dick motioned to adopt Resolution entering into an agreement with PennDOT for the reimbursement and maintenance of ADA ramps on SR130. PennDOT will remove and install new

ramps at Second, Wall, Center, Highland, Brinton, McGinnis and Hillside for an estimated cost of \$72,224. Pitcairn's estimated contribution is \$10,727. Motion to include repayment choice: upon completion, monthly installments or direct draw down from Liquid Fuels. Motion included naming authorized signers: Council President and Borough Manager. Seconded by Mr. Rullo. After discussion, it was decided to pay the Borough's portion upon completion from General Fund. Liquid Fuels could be used to reimburse the General Fund if necessary as the winter progresses. Motion carried unanimously.

Mr. Dick recommended an amendment to the current Street Opening Ordinance. He felt that restoration after a street opening should be curb to curb. He asked if the Engineer would do that. Mr. Black offered to find a draft from another community. Solicitor Matt Kalina, sitting in for Michael Witherel confirmed they would do the final legal writing. Mr. Dick motioned to authorize the Solicitor and Engineer to draw up an ordinance amendment as discussed. Seconded by Mr. Rullo; motion carried unanimously.

Parks and Recreation – Debra Freeman

Mr. Bova mentioned that Deb Freeman was not feeling well. On her behalf, he invited Council, the Mayor and the public to attend the Trail Feasibility Study Open House on July 20th, 5:00 pm to 7:00 pm, Park Building. The proposed connector would include Pitcairn and public input is requested.

Mr. Dick motioned to hire Eric McCarrison as part time seasonal Sugar Camp and Concession Stand Custodian for \$10 an hour. Seconded by Mr. Rullo; motion carried unanimously.

Mrs. Petrosky motioned to terminate Rich Powell from the position. Seconded by Mr. Rullo; motion carried unanimously.

Finance and Economic Development – Lisa Petrosky

Mrs. Petrosky motioned to pay bills as presented. Seconded by Mr. Rullo; motion carried unanimously.

Mrs. Petrosky gave an update of the Allegheny Together economic development program. The grant funded program's goal is to help Pitcairn's business district and attract new businesses. She invited everyone to attend one or all of three upcoming public meetings in August. She summarized the focus of each one: Place, Market and Identity. These work sessions are open to residents, business owners for their input on Zoning improvements to help business growth, telecommunications, marketing Pitcairn businesses and more.

Mrs. Petrosky gave an update of the Planning Commission that is tasked with updating the Borough's Comprehensive Plan. They are considering adding a second meeting each month. Currently they meet the second Tuesday of each month at 6:00 pm. The public is invited to attend and offer input.

Health and Welfare – Michael Tobias

Mr. Bova explained that Mr. Tobias is out of town on business. Mr. Bova read the following on his behalf: the TriCOG Land Bank reported that owner occupants have signed the deed for 590 4th Street.

Mr. Bova motioned to appoint the Code Enforcement Officer, Nick Turner, as Flood Plain Administrator. Seconded by Mrs. Petrosky; motion carried unanimously.

Mr. Bova motioned to approve an M.O.U. permitting the newest Public Works employee to take unpaid vacation leave for October 28 and 29, conditioned upon acceptance by the Teamsters.

His fellow Union members have no problem. Mr. Bova pointed out the Borough has done this in the past. Seconded by Mr. Rullo; motion carried unanimously.

Electric – Jack Bova

Mr. Bova announced Ray Preece has broken his leg at a Camp B golf outing. Please keep him in your thoughts.

Public Safety – Jim Rullo

Mr. Rullo motioned to accept the resignation of part time Police Officer, Joshua Fox. Seconded by Mrs. Petrosky; motion carried unanimously.

Mr. Rullo motioned to issue conditional offer of part time employment to Police Officer Kristofer Dick. Seconded by Mr. Bova. Roll call vote: Mr. Bova yes, Mr. Dick abstain, Mrs. Petrosky yes, Mr. Rullo yes. Motion carried.

Mr. Rullo motioned to issue conditional offer of part time employment to Police Officer Corey Falleroni. Seconded by Mr. Bova; motion carried unanimously.

Mr. Rullo motioned to issue conditional offer of part time employment to Police Officer Logan Pilardi. Seconded by Mrs. Petrosky; motion carried unanimously. Mr. Bova explained Chief Farally is having a hard time filling the schedule. There is a new class of police academy graduates and they are enthusiastic to work here.

Mr. Rullo explained there is no commercial fire alarm system in the new building. He read the components of the proposed system for \$8,465 with annual monitoring of \$540. Mr. Rullo motioned to award the project to Sonitrol Security Systems. Seconded by Mr. Bova. Question on the motion: Mrs. Petrosky asked if there were other bids. Mr. Turner: yes, three were obtained, that is the lowest. Mrs. Petrosky asked what hardware is included and how is it different than a home system. Mr. Turner: this is a commercial system, comes with box that will call 911, detectors, strobes, will be hardwired and blue tooth. Work will begin as soon as they are contacted. Motion carried unanimously.

Mr. Rullo motioned to approve purchase of optics for the Fire Company vehicles, four at \$1,965 each. Paid from the Public Safety Fund. Seconded by Mr. Bova; motion carried unanimously.

Mr. Rullo motioned to approve purchase of fire hydrant valves from Three Rivers Fire Equipment. He explained there were six new hydrants installed in Pitcairn that lack couplings that match the fire company's equipment. Seconded by Mr. Bova who asked the amount: \$3,095.10. Mrs. Petrosky asked if it would be paid from the safety fund. It was agreed motion to include the Public Safety Fund. Motion carried unanimously.

Solicitor's Report

Solicitor Matthew Kalina sitting in for Michael Witherel gave an update of Railroad Property Easement necessary to Flood Control Project. This being one the last easement left. Mr. Bova motioned to advertise an Ordinance condemning the Railroad property for taking. Mr. Kalina pointed out the Ordinance is written in such a way that other easements can be added if necessary. Seconded by Mr. Rullo; motion carried unanimously.

Engineer's Report

Mr. Black reported High and Wood paving project is done. Everything went according to plan. The

paving of Brinton is complete. The paving of Hillside and Center will be moving forward shortly.

Borough Manager's Report

Ms. Dietz read aloud the various bank fund balances and summarized the Tax Collector's report.

Police Chief Report

Chief Scott Farally thanked Council for the hiring of new Police Officers. He announced an upcoming water balloon battle between the Officers and children of the community.

Mr. Dick motioned to adjourn at 6:35 pm. Seconded by Mr. Rullo; motion carried.

Respectfully submitted,
Annette Dietz