

**Borough of Pitcairn Council**  
**Workshop/Business Combined Meeting**  
**Minutes**  
**May 10, 2021**  
**6:00 pm**

**Meeting called to order – President Dona Galia**

**Stand for Pledge of Allegiance**

**Roll Call:**

John Bova

Kevin Dick

Debra Freeman

Dona Galia

Lisa Petrosky

Jim Rullo

Michael Tobias

Mayor Margaret Stevick

All Present.

Council held an Executive Session at 5:00 pm to discuss personnel and legal items.

**Mr. Bova motioned to approve Minutes from Borough Council’s Combined Meeting on April 12, 2021. Seconded by Mrs. Petrosky; motion carried unanimously.**

**Citizen Comment on Agenda Items**

Deb Marto suggested a sign and metal can at Sugar Camp warning renters to properly dispose of hot coals to avoid a brush fire. She also requested some stone where her ground has sunk. She described contacting the responsible party, the Water Authority, but they always seem to come when her car is parked there. Mrs. Galia asked her to give more details after the Meeting.

**Mayor Betsy Stevick**

Mayor Stevick reported Pitcairn Police worked 192 calls in April, collected \$350 in fines, from the Magistrate \$336, from the County \$1,099, and from Quality of Life Tickets \$50.

**Mayor Stevick reported Chief Farally has reviewed the request for handicap parking space at 404 Eleanor. Mr. Bova motioned to approve the request. Seconded by Mrs. Freeman; motion carried unanimously.**

Mayor Stevick described the need for a mirror when you come out of 2<sup>nd</sup> Street, there is an alley, across from Kay Street, was discussed with Chief Farally. Also requested a mirror at Broadway Tile, on Broadway. There was a brief discussion. Council approved the mirrors.

Mayor Stevick shared the details and participants for the upcoming Memorial Day Service.

**Personnel – Dona Galia**

Utility Billing Department Manager, Mike Bolen, asked Council to consider a new payment platform, Invoice Cloud, which would provide additional payment options for utility customers. Mr. Bolen described the options, improvements and associated fees. Mrs. Freeman asked how customers would learn about the new features. Mr. Bolen: once it is live, on the Borough website, emails, text, and when they visit or call. Mrs. Petrosky: will it be the same account number if they already have one. Mr. Bolen: yes. **Mrs. Galia motioned to approve the switch to Invoice Cloud. Seconded by Mr. Bova; motion carried unanimously.** Mrs. Freeman asked when it would be available. Mr. Bolen: in a couple weeks.

**Streets – Kevin Dick**

**Mr. Dick motioned to approve payment application #3 for Hillside Avenue Stabilization project in the amount of \$155,000 to GeoBuild, LLC to be paid from the AIM Loan. Seconded by Mr. Bova; motion carried unanimously.**

**Mr. Dick motioned to approve payment application from Garvin Boward Beitko in the amount of \$39,498.60 for engineering services to be paid from Capital Funds. Seconded by Mr. Bova; motion carried unanimously.**

**Mr. Dick motioned to authorize Declaration of Taking for lot and block 376-E-395-9 owned by Norfolk Southern Railroad for the Dirty Camp Flood Project. Mayor Stevick pointed out the Borough has met and contacted them multiple times. Seconded by Mr. Rullo; motion carried unanimously.**

Mr. Dick announced the Bomag Tandem Paving Roller has been received. The roller was purchased with a grant for \$29,000.

A Notice to Proceed has been issued to Independent Enterprises for the paving of High Street and Wood Street. Pitcairn was awarded a grant for \$42,600.

**Mr. Dick motioned to enter into an agreement with PennDOT to construct or reconstruct all ADA curb ramps along SR130. The Borough's match would be 20% approximately \$10,727 to be paid in 2022. Seconded by Mr. Tobias; motion carried unanimously.**

#### **Parks and Recreation – Debra Freeman**

Mrs. Freeman began a discussion of concession stand roof quotes and possibly modify Council's April 12<sup>th</sup> motion. After closer consideration, Mr. Comunale didn't feel a metal roof was best. Additional quote resulted in the lowest quote for a shingle roof. **Mrs. Freeman motioned to modify the prior motion and award the concession stand roof to Jack Dollman for \$4,000. Seconded by Mr. Rullo; motion carried unanimously.**

Mrs. Freeman suggested Council consider a request to establish 10:00 pm as exit time for Park Building rentals. Currently it is midnight. This causes the custodians to get out of there as late as 1:00 am and it is difficult if there is a rental the next day. Mr. Tobias suggested charging an extra fee for later functions such as weddings. Mr. Bova, the price doesn't change the logistics of the cleaning. Council decided to think about it more.

#### **Finance and Economic Development – Lisa Petrosky**

**Mrs. Petrosky motioned to pay bills as presented. Seconded by Mr. Rullo; motion carried unanimously.**

She thanked all the volunteers who came out for the 412 food rescue in spite of the cold weather. Mayor Stevick made multiple deliveries to those who could not physically attend.

#### **Health and Welfare – Michael Tobias**

Mr. Tobias reported Waste Management's Household Hazardous Waste program collected 2,015 pounds of hazardous waste in Pitcairn in the first quarter of this year, including 1,656 pounds in televisions. Flyers about the program can be found on the information table.

#### **Electric – Jack Bova**

Nothing tonight.

**Public Safety – Jim Rullo**

**Mr. Rullo motioned to accept resignation of part time Police Officer Patrick Vroman. Seconded by Mrs. Freeman; motion carried unanimously.**

**Mr. Rullo motioned to accept resignation of part time Police Officer Eric Williams. Seconded by Mrs. Freeman; motion carried unanimously.**

**Solicitor’s Report**

Nothing for the public meeting.

**Engineer’s Report**

Engineer Don Black reported good progress on Brinton Avenue paving; may be done by week’s end. No date yet on High and Wood Street paving start date, but soon. We are working on specifications for the paving of Center and Hillside which could take place in the next couple months. Mr. Dick asked Mr. Black about Eleanor Street – it has been torn up for months and the utility company hasn’t returned to repair it. He added that Council had discussed in the past amending the Ordinance to require more complete paving as opposed to patches. Mr. Black said he would look into it and contact the gas company. Mrs. Petrosky asked Mr. Black his opinion on paving Center at the slide and the condition it is in. Mr. Black: the intention is to extend the paving past the fix. He expects the bottom part will need paved again in a few years. With the funds that were available, we fixed the worse part. The lower part will continue to drop a little over the years. Where we fixed we will pave, good for several years, extend it down, it will crack a little. Mrs. Petrosky: can we build it up first. Mr. Black: you can try but it will keep moving until you have funds.

**Borough Manager’s Report**

Ms. Dietz read aloud the various bank fund balances and summarized the Tax Collector’s monthly report. The pension investor has submitted reports for Council members.

**Mr. Dick motioned to Adjourn at 6:30 pm. Seconded by Mr. Tobias; motion carried.**

Respectfully submitted,

Annette Dietz