

**Borough of Pitcairn Council**  
**Budget Meeting and Regular Meeting Minutes**  
**November 8, 2021**  
**5:00 pm**

**Meeting called to order – President Dona Galia**

**Pledge of Allegiance was recited.**

<b>Roll Call:</b>	Here	Absent
John Bova	was present, stepped down to join Gateway School Board	
Kevin Dick	—x—	—
Debra Freeman	—	—x—
Dona Galia	—x—	—
Lisa Petrosky	—x—	—
Jim Rullo	—x—	—
Michael Tobias	—x—	—
Mayor Margaret Stevick	—x—	—

Mrs. Galia announced Council held an Executive Session at 6:10 pm to discuss a personnel matter. An advertised public Budget Workshop Meeting was held at 5:00. Manager Annette Dietz presented a proposed balanced budget with details.

**Mr. Rullo motioned to accept the resignation from Council by Debra Freeman due to health issues. Seconded by Mr. Dick; motion carried unanimously.**

**Mr. Tobias motioned to fill the vacancy with Richard Tartaglione. Seconded by Mr. Dick. Roll call vote carried with Mrs. Petrosky voting no. Mayor Stevick swore in Mr. Tartaglione who then joined Council.**

**Mr. Dick motioned to accept the resignation from Council by Jack Bova who has taken a position on the Gateway School Board. Seconded by Mr. Rullo; motioned carried unanimously. Mrs. Galia thanked Mr. Bova, who was present, for his years of service on Council and now on School Board.**

**Mr. Dick motioned to fill the vacancy with Megan Law. Seconded by Mr. Rullo; motion carried unanimously. Mayor Stevick swore her in and she joined Council**

**Mrs. Galia announced that Mr. Dick will serve as Vice President of Council.** Mrs. Galia congratulated Mr. and Mrs. Tobias on the birth of their daughter. She continued: Borough offices will be closed Thursday for Veterans Day and November 25<sup>th</sup> and 26<sup>th</sup> for Thanksgiving.

**Mr. Rullo motioned to approve Minutes from October 11, 2021 Borough Council Regular Meeting. Seconded by Mrs. Petrosky; motion carried unanimously.**

**Citizen Comment on Agenda Items**

Heather Luimes of PitCare announced changes and improvements at the Pitcairn Food Pantry. She thanked Council for their support in asking Propel School for expanded use of the gym. She announced there will be youth programs and open gym time on week nights and asked for volunteers. Applicable clearances will be required.

Mrs. Marto asked if her 6<sup>th</sup> Street alley is going to be paved. Mr. Dick: it is on the list for next year along with the alley behind Peg Yagatch's house. The pavers could not fit it in their schedule. We were lucky to have Hillside and Center paved.

Deb Marto reported on a Neighborhood Watch Meeting and Officer Caruso will be the contact for the group. Ms. Marto started a social media page to encourage people to report a concern to the non-emergency police department number. Ten people attended. There will be another Meeting in January.

Request from Kristie Kimbrough to approach Council regarding a Zoning Ordinance Amendment. Ms. Kimbrough presented to Council members a document detailing her professional and educational background and purpose of her request for a Group Home on Broadway at the prior location of her child

daycare center. The daycare was closed due to Covid. Discussion took place. Highlights: She would like to use the residential and commercial floors for five to six residents of the proposed Group Home. She is pursuing all the State requirements. The State would choose the residents based on the facility. Residents can also choose the location through a support coordinator. She said the State has approved the building but she must have Borough Zoning approval. It would require Council approve a Zoning Ordinance Amendment to add this use to the B-1 Zone. After further discussion between Council, the public and Mrs. Kimbrough, Mrs. Galia felt Council should ask the Planning Commission to hear the proposal and make a recommendation to Council. It is a public meeting anyone can attend and must be advertised. Council agreed.

### **Mayor Betsy Stevick**

Mayor Stevick reported Pitcairn police worked 216 complaints in October, collected \$106 in parking fines, Magistrate \$1,528. County \$145, Quality of Life \$50.

**Mayor Stevick requested a motion to approve a request for a handicap parking space at 385 Kenney Avenue. Mr. Dick provided the motion; Mr. Tobias the second. Motion carried unanimously.**

Mayor Stevick encouraged parents of children to be present at their child's bus stop. She announced Magills is participating in Tows for Tots toy drive.

### **Personnel – Dona Galia**

**Mr. Rullo motioned to attend Allegheny County Boroughs Association 2021 General Membership Meeting December 2, 2021 at South Hills Country Club. Seconded by Mr. Dick; motion carried unanimously.**

**Mrs. Galia motioned to accept resignation of Linda Booher from Zoning Hearing Board. Seconded by Mr. Tobias; motion carried unanimously.**

Mrs. Galia asked Solicitor Michael Witherel if Council can appoint a seated council person to be on the Zoning Hearing Board as of Jan 1. Mr. Witherel: yes. **Mrs. Galia motioned to appoint Kevin Dick to the Zoning Hearing Board, effective January 1, 2022. Seconded by Mrs. Petrosky; motion carried unanimously. Mrs. Galia indicated that Mrs. Booher will remain until December 31, 2021. She said she is willing to serve as Alternate until a replacement is found.**

**Mrs. Galia motioned to approve attendance of Newly Elected Council Members to Local Government Academy's Newly Elected Officials Course. Seconded by Mr. Rullo; motion carried unanimously. Mrs. Galia encouraged them to attend, they will learn a lot.**

### **Streets – Kevin Dick**

Mr. Dick provided a Public Works CBA negotiations update. **He motioned to offer the Union 5% each year of the three year contract, \$5,000 ARPA Premium Pay, conversion of five sick days to paid time off days, no additional holidays, current call off procedures remain. Seconded by Mr. Tobias. Roll call vote was unanimously in favor.**

Discussion to permit Utility Foreman Jim Comunale be paid for unused vacation days so he can continue to finish building the new Public Works/Utility garage. **Mr. Dick provided the motion to approve buying out unused vacation days for Mr. Comunale, the same for Chief Farally who is finalizing preparations to provide policing to Wilmerding. One time event. Additionally, approving ARPA Premium Pay of \$5,000 for all full time employees and \$2,500 for all part time employees per the guidelines. Seconded by Mrs. Petrosky; motion carried unanimously.**

**Mr. Dick motioned to approve change order quote from A. Liberoni in the amount of \$18,143.20 from Capital Improvement Fund for the paving of 13<sup>th</sup> Street from Highland to Brinton. Seconded**

**by Mr. Tobias. Question on the motion: Mrs. Petrosky asked if that price was typical. The response was yes. Motion carried unanimously.**

**Mr. Dick motioned to approve A. Liberoni, Inc. Change Order quote in the amount of \$24,237 for paving at new Public Works/Utility garage, 299 Second Street, to be paid from Capital Improvement Fund. Seconded by Mr. Rullo; motion carried unanimously.**

**Mr. Dick motioned to approve payment offer of \$4,900 to Norfolk Southern Railway Company for flood project related easement. Seconded by Mr. Rullo; motion carried unanimously.**

#### **Parks and Recreation – Debra Freeman**

Mrs. Petrosky provided a Halloween festivities report: 40 to 50 kids, still great though weather not the best, she thanked all the nonprofits for donating and helping. Mrs. Galia thanked the fire hall for hosting the nonprofits.

Mrs. Galia announced the Land Bank has listed 736 7<sup>th</sup> Street for sale. If the property is not sold to an owner occupant, it will be available for other applicants. Some on Council would like to talk to the Land Bank about the process. Mrs. Galia announced the Land Bank intends to acquire 700 11<sup>th</sup> Street and 624 5<sup>th</sup> Street with the goal of selling the properties to owner occupants, adding that when Council joined the Land Bank this was the hope.

Mrs. Galia thanked Mrs. Freeman for all she did to secure volunteers for Park and Recreation events, including new ones who cannot commit to a monthly committee but enjoy helping as able. Mrs. Petrosky added that Mrs. Freeman wants to continue to assist as much as possible.

#### **Finance and Economic Development – Lisa Petrosky**

**Mrs. Petrosky motioned to pay bills as presented. Seconded by Mr. Rullo; motion carried unanimously.**

Mrs. Petrosky invited the public to attend the next 2022 Budget Meeting as advertised for November 22, 2021 at 6:00 pm. The goal would be to finalize the Budget that night for advertising of adoption on December 13, 2021. Mrs. Petrosky also invited everyone to attend the public Planning Commission meetings as they continue to discuss updates to the Comprehensive Plan. She read a list compiled by Jeff Owen of Planning Commission as goals for improvements to the Plan. Mrs. Law asked when the meetings take place: second Tuesdays each month.

#### **Health and Welfare – Michael Tobias**

Mr. Tobias announced Waste Management's At Your Door household hazardous waste program collected 4,662 pounds of televisions and computers in the 3<sup>rd</sup> quarter of 2021.

**Mr. Tobias motioned to approve Resolution adopting ALCOSAN's 7% increase for wastewater treatment services in 2022 and authorize WPJWA to bill customers accordingly. Seconded by Mr. Dick. Mr. Rullo clarified this is not the borough, but ALCOSAN. Motion carried unanimously.**

**Mr. Tobias motioned to adopt Resolution authorizing the Borough Manager and Council member Kevin Dick to sign the DEP, Allegheny County Health Department and ALCOSAN Consent Order and Agreement. The Agreement contains actions the Borough must continue to take to minimize wet weather Combined Sewer Overflow. Seconded by Mrs. Petrosky; motion carried unanimously.**

**Mr. Tobias motioned to adopt Concurring Resolution for an ACED grant for Wall Avenue East sanitary sewer replacement in the amount of \$34,190. The grant requires a 35% match which will be**

**paid from the Sewer Revenue Capital Improvement Fund. Seconded by Mr. Rullo; motion carried unanimously.**

**Mr. Tobias motioned to adopt Concurring Resolution and a Demolition Slums and Blight Resolution for CDBG grant for the demolition of 721-723 K Street in the amount of \$35,000. Seconded by Mrs. Petrosky; motion carried unanimously.**

### **Electric**

Mrs. Galia announced the new electric billing program went into effect October 13. The billing office will have a better idea next month as to the number of new subscribers.

### **Public Safety – Jim Rullo**

**Mr. Rullo motioned to approve payment request by Fire Company for hydrant connections in the amount of \$2,301.11 from the Public Safety Fee Fund to 3 Rivers Fire Equipment. Seconded by Mr. Dick; motion carried unanimously.**

**Mr. Rullo motioned to approve Borough Manager submission of CDBG grant for police vehicle. Seconded by Mrs. Petrosky; motion carried unanimously.**

**Mr. Rullo motioned to approve Borough Manager submission of PCCD grant to offset the cost of Community Liaison Officer. Seconded by Mr. Tobias; motion carried unanimously.**

**Mr. Rullo motioned to approve Borough Manager submission of PEMA Civil Unrest Grant for cost of officer overtime. Seconded by Mr. Tobias; motion carried unanimously.**

**Discussion took place and Mr. Rullo motioned to approve the financing of two new Police Vehicles, totaling \$91,296. Seconded by Mr. Dick; motion carried unanimously.**

**Mr. Rullo motioned to approve hiring of part time Police Officer, Joechris Ross. Seconded by Mrs. Petrosky; motion carried unanimously.**

**Mr. Rullo motioned to approve hiring of part time Police Officer, Ethan Fagnelli. Seconded by Mr. Dick; motion carried unanimously.**

### **Solicitor's Report**

Mr. Witherel had nothing additional.

### **Engineer's Report**

Mr. Black was not in attendance tonight.

### **Borough Manager's Report**

Ms. Dietz had nothing to add to the Budget presentation earlier. Mrs. Galia thanked her and Chief for their hard work on the budget.

### **Police Chief Report**

Chief Farally announced the Grinch is coming to town.

Mrs. Galia welcomed the new members of Council and wished them luck.

Mr. Dick congratulated the winners of the election and thanked Mrs. Freeman for her dedicated work for two years on Council, and Mr. Bova as well, adding that Mr. Bova will be a voice on School Board for Pitcairn.

**Mr. Dick motioned to Adjourn at 7:10 pm. Seconded by Mr. Tartaglione; motion carried.**

Respectfully submitted,

Annette Dietz